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SAFE WORKING DURING COVID-19 PANDEMIC

METHOD STATEMENT AND RISK ASSESSMENT

Covid-19 Update December 2021

WHAT HAS CHANGED?

In England, temporary measures have been put in place to respond to the Omicron variant to slow its arrival and spread.

This means

Customers and staff are legally required to wear face coverings indoors in shops and on public transport. (Unless exempt)

THIS IS THE LAW

Those that have come in to contact with an individual who may have been infected with the Omicron variant will need to self-isolate. This applies even if you are fully vaccinated or aged 18 or under.

THIS IS THE LAW

It is still possible to catch and spread COVID-19 even if you are fully vaccinated.

Anyone with COVID-19 symptoms or a positive test result should stay at home and self-isolate immediately. If you have symptoms of COVID-19, you should arrange to take a PCR as soon as possible, even if you have had one or more doses of a COVID-19 vaccine.

COVID-19 will be a feature of our lives for the foreseeable future, so we need to learn to live with it and manage the risk to ourselves and others.

FACE COVERINGS

Please keep a supply of face covering on site, offering customers one if they do not have one. Staff must also be wearing a face covering (unless exempt)

VENTILATION

Fresh air forms a key part of your risk control measures for preventing COVID-19. Whilst we appreciate it is cold, try to keep a window / door / vents open to prevent COVID-19 circulating.

CONTACT

Continue to use the plastic screening on sites.

Clean often- It is still important to clean surfaces that people touch.

Continue to use hand sanitiser and have this on offer to the public.

If a customer is demonstrating signs of COVID-19 we should ask them politely to leave and contact them by phone.

Customers who are accompanied by children must be reminded that they are responsible for supervising them at all times, should they need to.

TEST DRIVES

Test drives can still take place, face coverings must be worn by both customer and staff member. Both should wash and sanitise hands before and after test drive.

VISITING OTHER SITES / MEETINGS

If you need to visit another site, please observe our safe systems.

Meetings should be carried out remotely as much as possible, again if you need to attend a meeting please observe our safe systems.

STAY SAFE

Please sign below to confirm that you are aware and understand the content of the above noted Method Statement and Risk Assessment and that you will fully comply with its requirements.

NAME	SIGNATURE	DATE

